<u>July 2008</u>					
<u>Date</u>	<u>Title</u>	<u>Location</u>	Time	<u>Length</u>	Instructor
July 1	Inmate Grievances	Human Resources	8:00	4 Hours	Tiffayne Compton
July 1	Administering Discipline	Training Academy	8:00	4 Hours	Tommy Rochelle
July 1	Performance Evaluation	Training Academy	12:30	4 Hours	Tommy Rochelle
July 1	Using Microsoft Word	Human Resources	8:00	4 Hours	Linda Coffman
July 1	Basic Microsoft Outlook	Human Resources	12:30	4 Hours	Stefanie Glasscock
July 2	Structured Interviewing	Human Resources	8:00	4 Hours	Pam Wilson
July 3	Sexual Harassment/Sexual Misconduct	Training Academy	8:00	5 Hours	Sherman/Beaumont
July 3	Cultural Awareness	Human Resources	8:00	4 Hours	Ardella Bearden
July 3	Performance Evaluation	Human Resources	12:30	4 Hours	Toni Bradley
July 8	Basic Microsoft Power Point	Human Resources	8:00	4 Hours	Linda Coffman
July 8	Interpersonal Communications	Training Academy	8:00	8 Hours	Sherman/Beaumont
July 8	Grievance Prevention and Handling	Little Rock	9:00	6 Hours	Inter Agency
July 9	Fair Labor Standards Act	Human Resources	8:00	4 Hours	Pam Riegler
July 9-10	Management Effectiveness	Training Academy	8:00	16 Hours	Sherman/Beaumont
July 10	Interpersonal Communications	Little Rock	9:00	6 Hours	Inter Agency
	Bomb training for Mail Handlers	Training Academy	8:30	4 Hours	Kevin Bemrich
July 11		,			
July 14-18	Correctional Security for Non Security	Training Academy	8:00	40 Hours	Sherman/Beaumont
July 15	Eomis Training - Security	Human Resources	8:00	4 Hours	Joyce Taylor
July 17	Eomis Training - Basic	Human Resources	8:00	4 Hours	Joyce Taylor
July 17-18	The Human Element	Little Rock	9:00	14 Hours	Inter Agency
July 21-25	MIPS - ADC Mental Health Certification I	Training Academy	8:00	40 Hours	Bob Parker
July 21-25	MIPS - Information Technology Training	Human Resources	8:00	40 Hours	Wilkerson/Hood/Hart
July 21-22	16 Hour Security for Non Security	Training Academy	8:00	16 Hours	Sherman/Beaumont
July 22	Correctional Police Officer Firearms Qualification	Training Academy	8:00	4 Hours	Gary Dennis
July 22	Correctional Police Officer Firearms Qualification	Training Academy	1:00	4 Hours	Gary Dennis
July 23-24	Introduction to Management	Training Academy	8:00	16 Hours	Sherman/Beaumont
July 24-25	The Human Element	Training Academy	9:00	12 Hours	Jackie Moore
July 29	Identity Theft	Training Academy	8:00	4 Hours	Beaumont
July 31	Grievance Prevention and Handling	Human Resources	8:00	5 Hours	Tracey Robertson
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ТВА	Emergency Preparedness	Training Academy	8:00	16 Hours	Wallace McNary
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	Additional Training				
Open Enrollment	•				
	Advanced Drivers Techniques - As scheduled by your Unit Trainer	Unit			Roland Robinson
Open Enrollment	National Institute of Corrections	National Institute		Varied	
	Internet Based e-Learning Classes	of Corrections			Self-Paced
	Contact your Unit Trainer for information				
	ng schedule does not reflect all training opportunities				n.
tour unit trainer ha	as information for classes with Criminal Justice Institu	ite, inter Agency and b	∟earn	ing	